

North Cestrian School – Consent Form for School Trips and other Off-site Activities



The aim of this form is to speed up the administration of school trips and off-site activities to allow the efficient use of time and resources. As a guideline:

- **Type A** Staff are permitted to make reasonable adjustments to their teaching in the course of a school day in order to educate in a variety of interesting and meaningful ways. Examples might be: traffic surveys in the school vicinity, walk to the local park, surveys in the local town centre, plus normal sports fixtures and activities. Teachers are expected to uphold safe practices in the performance of such activities and for these they do not need to inform parents of their taking place
- **Type B** Other trips and off-site activities that are outside the school day or involve longer journeys and more considerable adjustments (eg field visits, residential trips) we do require permission for pupils to take part. However, in order to avoid unnecessary duplication of paperwork we ask that you sign the attached permission form that covers most such trips and activities in an academic year. In these cases we will *inform* you of the visit or activity but not necessarily require further consent, as signing this form will assume it has already been given. You may, of course, refuse permission for a specific trip or activity, but we hope this will be rare.
- **Type C** For overseas trips or those that have special risks attached (examples will be ski trips or those with high level climbing or water activities), then we will seek permission specifically for that trip or activity. Type C also includes any trip where payment is needed, irrespective of the nature of the trip. When this is needed, payments are carried out via the parentmail +pay system and when payment is made, consent is assumed.
- We also ask that you permit administration of First Aid or emergency medical treatment as staff will act *in loco parentis*. For this reason it is also important that you inform and update us of any medical conditions which we should be aware of.

Please read and sign the attached consent form.

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Name of child: _____

Date of birth: _____

I confirm that I permit my child, named above:

- a) To take part in School trips and other activities that take place off School premises; and
- b) To be given First Aid or urgent medical treatment during any School trip or activity.

Please note the following important information before giving your consent:

- The trips and activities covered by this consent include:
 - Type B visits (including residential trips except overseas) at any time
 - Type B Adventure activities (except those deemed as high-risk) at any time
 - Off-site sporting fixtures outside the school day
- The School will send you information about each trip or activity before it takes place.
- You can, if you wish, tell the School that you do not want your child to take part in any particular School trip or activity.
- The +Pay system on Parentmail automatically conveys your consent to a trip as part of the payment process.

Written parental consent will not be requested from you for the majority of off-site activities offered by the School – for example, year-group visits to local amenities – as such activities are part of the School's curriculum and usually take place during the normal school day.

I agree to let the School/Trip Organiser know in writing if **emergency contact details or medical information have changed since giving my consent.**

Parent / Guardian to sign:

Print name: _____

Sign Name: _____

Date: _____